

JACKSON COUNTY FIRE DISTRICT 4
VOLUNTEER SUPPORT GROUP

MINUTES

MONDAY, January 8, 2024 @ 6:00 pm

(Location: Edgewater Conference Room, 7800 Rogue River Dr, Shady Cove, OR)

I. CALL TO ORDER / INTRODUCTIONS / ANNOUNCEMENTS

Chairperson Paige Winfrey called the meeting to order at 6:00 pm

Board Members in Attendance: Paige Winfrey, Sue Krup, Larry Hansen, Sally Wall

Members at Large: Jim Ayers, Paulette Kovac

Support Group Members: Cynthia Oliver, Sandy Ayers, Jerry Carlson, Steve Mitchell, Marilee Mitchell, Gracie Montgomery, Kathy Nuckles, Mary Pulcini, Richard Wall, and Chief Crume

II. PLEDGE OF ALLEGIANCE

Paige Winfrey led the Pledge of Allegiance and all present joined in.

III. CHIEF'S REPORT

Chief Crume again thanked everyone for their support in raising funds for the electronic reader board and says they have been getting really good feedback from the community. It took a few tweaks to get it working right, but it is up and running good now. He took 2 days tutorial and has completely learned how it works. They will be adding additional slides as time goes by.

He is sad to say that Jake Wright may be leaving for a position in Medford, he is in the process of background check right now and they really like him. Jake has been with us 3 years now and will be missed.

The Chief heard there may be another snow storm coming through and recommended for those who are out on the highways a lot to put some blankets, bottles of water, snacks, etc., in the car.

See the attached report for the rest of the Chief's Report.

IV. APPROVE SUPPORT GROUP MINUTES OF: December 11, 2023

Motion to Approve: Cynthia Oliver

Seconded: Paulette Kovac

All in Favor: Unanimous

Opposed: None

V. TREASURER'S REPORT

Sue Krupa presented the Treasurer's Report as of **December 31, 2023.**

General Fund:	14,525.85
Fire Dept Fund:	9.57
Children's Christmas Fund:	1,019.57
Citizen Relief Fund:	362.50
Grand Total	<u>15,917.49</u>

Expenditures were \$153.02 from the General Fund, \$1493.29 from the Children's Christmas fund and \$20,000 from the Fire Dept Fund (SG donation for the reader board). Additions were \$1,000.00 (Donation from Laura Huntington's Family Foundation) to the Children's Christmas Party Fund.

Motion to Approve: Jim Ayers
Seconded: Cynthia Oliver
All in Favor: Unanimous
Opposed: None

VI. OLD BUSINESS

A. Recap 2023

We had discussed this during the Board Meeting held today just prior to this Support Group meeting. Opened for comments from the group: Cynthia Oliver mentioned that she thought the Open House went very well. Chief Crume will again be the organizer of the 2024 event, and we will do whatever he needs us to do.

B. Volunteer Hours

Sally discussed that trying to keep track of volunteer hours is very difficult and very time consuming. She spoke with Chief Crume to find out exactly what is necessary for grant writing, he said we only need the dates and the total number of volunteer hours. It does not need to be more detailed than that. Paulette Kovac has graciously offered to take this task over from here on out. She will contact each Board member and Members at Large each month for their hours worked that month outside of the meetings. She will figure out the hours for the Board meetings and the Support Group meeting based on attendance and length of the meetings. She will also calculate volunteer hours for all the events. Thank you, Paulette!!

VII. UNFINISHED / ONGOING BUSINESS

A. Italian Dinner: February 10, 2024

Mary Pulcini will again be the lead person on this. Thoughts thus far are to make it a little more upscale this year, even though last year was much fancier than previous years. Waiters in nice shirts and ties will serve the meal to the patrons and pour them their first beverage. We will have a bar available if they wish to buy more. Bring the price up a little (\$20 - \$25) and make the meal even nicer than last time. Dinner will include dessert so there will not be a dessert auction. Possibly bring in some live music, upscale decorations, etc. Market as a Valentine dinner since we

are close to Valentine's Day. We will offer take-out again for those who just want to take the dinner home.

Mary would like to have just one seating this year for dinner, so that people who want to visit with friends can be seated at the same table. Paige's thoughts on that are that it will be too hard on the kitchen and a bottleneck at the door if you are trying to seat and serve everyone at once. Maybe have a few different seating times only 30 minutes apart and use the other room if necessary (at the URCC). Either way, we will be taking dinner reservations for this dinner so we can know how much food we need ahead of time and make sure we have enough tables, etc.

Sally mentioned that advertising it as a Valentine's dinner would allude to couples only and we might lose a lot of single people that would otherwise come. Paige said they can word it carefully as to include everyone. We can also advertise it on the new reader board.

Chief Crume also suggested using the JCFD4 website, the Support Group tab for taking dinner reservations. He can make up a form for people to complete and send via email.

B. Recap Vote on Board Members

All 2023 board members will remain the same for 2024. All were voted upon by the Support Group at the meeting 12-11-23.

VIII. NEW BUSINESS

A. Discuss Events for 2024

Events we just discussed at our Board Meeting:

1. Sally will be contacting the Red Cross to find out exactly what classes they may be able to help us provide to the community, free of charge. She found on their website they may be able to help with the First Aid / CPR class and maybe others. We will then schedule these classes throughout the year.
2. We will try to schedule another smoke detector installation date for other Shady Cove communities, maybe in April.
3. Chief Crume will be handling the Defensible Space class. He will let us know a time that is good for him, and we will get that scheduled.
4. The chief is also working on scheduling a class open to the community on how to use fire extinguishers properly.
5. Larry Hansen will head up the "Emergency Response Support Services", i.e.:
1) meal prep for fire team after fires, 2) Apparatus restoration after fires and 3) SCBA bottle fill during a fire.
6. The Childrens Christmas Party will be the 2nd Saturday of December, as it is every year, so that will be December 14th. The City agreed to move their tree lighting and Santa event to the 1st Saturday of December, so that will be December 7th. Paige has already purchased 77 - 80 gifts (on clearance or sale) for the party this year. We would like to put the word out that instead of donating small dollar store gifts, that people would donate the money instead, to help us buy the

bigger gifts we give to the kids. The small gifts from the dollar store are appreciated; however, we want these kids to get a \$30 or \$40 item that we get on sale or clearance.

7. Fundraisers we would like to do for the year are 1) the Italian Dinner, 2) our own Chili cook-off between our Fire Dept and maybe other fire depts locally, and 3) the Pancake Breakfast. We will discuss other ideas at the next Board meeting. If anyone has any other ideas, please feel free to let us know.
8. We will again be doing the Open House, much like it was done this last year. Chief Crume will again take the lead on this, and we will follow his direction. He has some new ideas to share with us. We will do the bicycle safety “in house” as we cannot depend on the Sherrif’s Dept if they have an emergency. We do not yet have a date for this.
9. In looking for ways to replace funds we would normally receive from the yard sale or the Garden event (which we will no longer be doing), we thought about purchasing kitchen fire blankets and small fire extinguishers in bulk at a discounted rate, and then selling them to our community. We might be able to get a grant to fund the purchase. The fire blankets hang on your wall or the back of a kitchen cabinet and have tabs that easily pull down and pull the blanket out to throw over a small kitchen fire. They smother the fire and work on oxygen exclusion to put the fire out. They are not a replacement for a fire extinguisher, but an additional tool to have. We may also want to investigate a company that can check fire extinguishers and re-charge them.

Another possible fundraiser would be collecting cans and bottles. We would have an account with the local bottle drop redemption center where blue fundraiser bags with cans and bottles could be dropped off and applied to our account. We could set it up so that people could bring their cans and bottles to the meetings, and we will have the bags available, then we will deliver it to the redemption center. Paige will investigate this further.

Heather, the new owner of Mac’s Diner, has put us as their charity if people round up their card purchase to the next dollar, we will receive the additional funds.

B. Discuss 2024 dates for Support Group Meetings

We do not have these down just yet; however, we do know that we will be having both our Board Meeting and our Support Group Meetings in February. We will not be meeting in March. We should have a calendar of meetings ready for everyone at the February meeting.

The Board will discuss events more at the February Board meeting and try to lock down dates of events and dates of meetings.

IX. OTHER BUSINESS / COMMUNITY EVENTS

X. ADJOURNMENT

Chairperson Paige Winfrey adjourned the meeting at 7:00 pm

NEXT VOLUNTEER SUPPORT GROUP MEETING IS April 8, 2024