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# JACKSON COUNTY FIRE DISTRICT 4

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21200 HWY 62 • SHADY COVE, OR • 97539 • (541) 878-2666

## Board of Directors Meeting- Minutes

Held in the Shady Cove Public Library Conference Room

22477 OR-62, Shady Cove 97539

Minutes for May 8th, 2024 @ 10:00 AM

1. Meeting called to order at 10:00 AM by President Krutsch.
2. **Roll Call-** President Krutsch- present, VP Mayer- Absent, Director Hughes- present, Director Higgs- Absent, Director Schumacher- present, Chief Crume- present.
3. **VISION AND MISSION-** Director Schumacher
  - **Vision:** to reduce and/or eliminate risk from fire, rescue, and medical events in the Upper Rogue Communities we serve.
  - **Mission:** To protect life and property through all hazard emergency response services, public education and prevention activities.
4. **Minutes-** April 10th, 2024 regular board meeting minutes were reviewed. Director Schumacher made a motion to approve the minutes of the Regular Board of Directors Meeting of April 2024 as presented. Director Hughes seconded the motion. A vote was cast and passed unanimously.
5. **Financial Review-** The Revenue, Expenditure, Accounts Payable, and Credit Card Ending balance reports for April 2024 were reviewed. Director Schumacher made a motion to approve the Accounts Payable, Revenue, Expenditure and Credit Card Expenditure reports for April 2024 as presented. Director Hughes seconded the motion. A vote was cast and passed unanimously.
6. **Public comment-** None.
7. **Informative Items-**
  - a. Monthly status report was reviewed by Chief Crume.
  - b. CWRR Update- Kathleen from PRFD has completed 70 assessments so far, and is still actively working with the community.

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## 8. Old Business –

- a. Policies and procedures- sending to lawyer for review and approval.
- b. JCFD4 Board Decorum discussed
- c. Property Update- discussed potential of steel building through Ken Brown.

## 9. New Business-

- a. Executive Session per ORS 192.660(3) regarding Labor Negotiations started at 10:54 AM and ended at 11:06 AM. Director Schumacher proposed a motion to approve Chief Tavis Crume’s employment contract and Director Hughes seconded the motion. A vote was cast and passed unanimously.
- b. SDAO Best Practices- everyone will receive link and time period to complete.
- c. Rogue Valley Fire Alliance update- RUCOG Consolidation Study
- d. Reviewed CPA Richard Brewsters contract. Director Schumacher proposed a motion to approve the contract as presented, and Director Hughes seconded the motion. A vote was cast and passed unanimously.

## 10. Topics Following the Preparation of the Agenda- President Krutsch

- a. Next meeting will be held June 12th, 2024 at the Shady Cove Public Library.

## 11. Good of the Order-

## 12. Individual Board Comments- President Krutsch

## 13. Adjournment- President Krutsch adjourned the meeting at 11:37 AM.

Minutes Submitted by: **Briauna Castle**

Minutes Approved by:

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