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# JACKSON COUNTY FIRE DISTRICT 4

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21200 HWY 62 • SHADY COVE, OR • 97539 • (541) 878-2666

## Board of Directors Meeting- Minutes

Held at the Shady Cove Public Library Conference Room

22477 OR-62, Shady Cove 97539

Minutes for October 11th, 2023 at 10:00am

1. Meeting called to order at 10:00am by President Krutsch.
2. **Roll Call-** President Krutsch- present, VP Mayer- present, Director Hughes- present, Director Higgs- present, Director Schumacher- present, Chief Crume- present.
3. **VISION AND MISSION-** Director Schumacher  
**Vision:** to reduce and/or eliminate risk from fire, rescue, and medical events in the Upper Rogue Communities we serve.  
**Mission:** To protect life and property through all hazard emergency response services, public education and prevention activities.
4. **Minutes- September 12th, 2023** regular board meeting minutes were reviewed. Director Mayer made a motion to approve the minutes of the Regular Board of Directors Meeting of September 2023 as presented. Director Hughes seconded the motion. A vote was cast and passed unanimously.
5. **Financial Review-** The Revenue, Expenditure, Accounts Payable, and Credit Card Ending balance reports for September 2023 were reviewed. Director Hughes made a motion to approve the Accounts Payable, Revenue, Expenditure and Credit Card Expenditure reports for September 2023 as presented. Director Higgs seconded the motion. A vote was cast and passed unanimously.
6. **Public comment-** None.
7. **Informative Items-**
  - a. Status report for September 2023 was reviewed. The main highlights included informational training programs and conferences Chief intends to attend. Above water tank has been repaired. Strategizing for station generator to be replaced or repaired. Maintenance and decals for C30 to be done. Ordered and received equipment for fuel reduction grant.
8. **Old Business –**
  - a. Policies and Procedures-Tabled
  - b. Rescue4-Tabled

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*Mailing Address • P.O. Box 1400 • Shady Cove, OR • 97539-0394*



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- c. Deferred Comp- Almost ready to start.
- d. Website- Officially live. Board members and staff will have pictures and bios prepared soon.
- e. Firefighter Hiring Process- Civil Service meeting minutes were discussed. It was decided to open the hiring process for a new roster starting January 2024.

## 9. New Business-

- a. Audit presentation, Brewster, CPA
- b. Generator Replacement- one bid received so far.
- c. BOD workshop- Set for January 17<sup>th</sup>, 2024 to discuss possible revenue options.
- d. Chief Crume opened discussion for Personnel contract for the CWRR grant. The position posted for 10 days; two applications were received. A motion was made by Director Hughes to award the Personnel Service Contract to Lyle Neville. Director Krutsch Seconded the motion. After discussion, the motion passed unanimously.

## 10. Topics Following the Preparation of the Agenda- President Krutsch

- a. Fire Season still in effect.

## 11. Good of the Order- President Krutsch

## 12. Individual Board Comments- President Krutsch

- a. Director Hughes brought in a 17yr old FD4 shirt for show.
- b. Director Higgs went for a ride along with shift A.
- c. Schedule a tour for BOD with ESCO.

## 13. Adjournment- President Krutsch adjourned the Regular Board Meeting at 11:42am.

**Minutes Submitted by: Lalaina Castle**

**Minutes Approved by:**

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