***JACKSON COUNTY FIRE DISTRICT 4***

***VOLUNTEER SUPPORT GROUP***

**MINUTES**

MONDAY, ­­­­­­­­November 6, 2023 @ 6:00 pm

**(Location:** Edgewater Conference Room, 7800 Rogue River Dr, Shady Cove, OR)

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**I. CALL TO ORDER / INTRODUCTIONS / ANNOUNCEMENTS**

 The meeting was called to order by Chairman Paige Winfrey at 6:00 pm

 **Board Members:** Paige Winfrey, Sue Krupa, Sally Wall, Larry Hansen

 **Members at Large**: Patricia Van Evera, Jim Ayers

 **Support Group Members:** Kathy Nuckles, Doug Barber, Laura Huntington, Steve Mitchell, Marilee Mitchell, Wanda Montgomery, Dick McGregor, Rich Wall, Ed Mayer, Greg Winfrey, Hunter Hansen, Kathleen Collins, and Fire Chief Travis Crume

**II. PLEDGE OF ALLEGIANCE**

 Paige Winfrey led the pledge of allegiance and all present joined in.

**III. CHIEF’S REPORT**

A. Chief Crume thanked everyone involved in the pancake breakfast and said it was a huge success.

B. He also announced that the new website is up and running, and that new updates are going in daily. The website address is jcfd4.com and the Chief urged everyone to go onto the site and look around.

C. The new reader board should be operational by the end of November.

D. A new position is opening for a firefighter. The advertising and recruiting process should begin December 1st, with a hire date the beginning of March.

E. The Wildfire Fuels Reduction Program did a soft opening November 6 and should be available to everyone to sign up within the next few weeks. There will be flyers going around to tell you how to sign up for an inspection of your property.

F. See the Chief’s October Monthly Status Report for October attached.

**IV. APPROVE SUPPORT GROUP MINUTES OF**: October 9, 2023

 **Motion to Approve:** Laura Huntington

 **Seconded:** Jim Ayers

 **All in Favor:** Unanimous

 **Opposed:** None

**V. TREASURER’S REPORT**

 Sue Krupa presented the Treasurer’s Report as of October 31, 2023.

General Fund: 15,000.00

 Fire Dept Fund: 20,009.57

 Children’s Christmas Fund: 2,514.92

 Citizen Relief Fund: 362.50

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 Grand Total 37,886.99

Expenditures were $614.93 from the General Fund and $569.38 from the Children’s Christmas fund. Additions were $411.00 (Open House proceeds) to the General Fund and $1490.00 (Pancake Breakfast proceeds) to the Children’s Christmas fund.

 **Motion to Approve:** Sally Wall

 **Seconded:** Ed Mayer

 **All in Favor**: Unanimous

 **Opposed:** None

**VI. OLD BUSINESS**

 **A. Pancake Breakfast Recap**

We had 21 volunteers, 4 firefighters and the Chief helping. The donations for food totaled $315.00, which meant our total for food costs was only $67.00, giving us net proceeds of $1138.00 for the pancake breakfast, all of which goes to the Children’s Christmas party fund. We also took in $236.00 in cash donations that day. Attending were 102 adults and 14 children.

 **B. Trunk or Treat Recap**

Paige Winfrey, Greg Winfrey, and Patricia Van Evera were at the Fire Station with candy for the kids from about 5:00 to 7:00, they estimated they had about 50 kids show up. The kids were so excited to see the firemen and trucks. Paige felt it was great to have that spot (fire station) between the two organized functions on the highway where the kids could stop. She would love to see it bigger next year. She also mentioned that there were tons of kids on her street when they got home. Others present mentioned they had more kids this year than previous years, which is a great thing.

**VII. UNFINISHED / ONGOING BUSINESS**

 **A. Smoke Detector Installations, November 18, 2023 at the Country View Mobile Home Park**

Sally and Rich Wall went to the Country View Mobile Home Park and left flyers at the mailboxes and office with sign-up sheets and then went door to door to all the residents to sign up whomever they could. Flyers were left on the doors of those who weren’t home.

Sue said that she received a phone call from Trevor’s superior, Bill Ashenoen who is the Regional Preparedness Director for Oregon. He said we’re in good hands with

Trevor Pereira from the Red Cross Medford office. He wanted to let us know that the Red Cross can also provide bed shakers and strobe lights for anyone that is hard of hearing. Those work in conjunction with the smoke detectors.

Paige, Sue, and a couple of volunteers will go to the Mobile Home Park on the day of installation, put out our pop-up canopy and some tables and provide beverages and snacks to the Red Cross volunteers and any residents who might come out. Chief Crume said he will be coming along with a couple of his firefighters and a firetruck. He noted that people are usually more at ease when the firetruck is there as a representative. Anyone who wants to join should be at the fire station at 9:00 am.

Sally stated she wanted to see how it went with this mobile home park and from there we can do the other parks in Shady Cove. She has made a map with the other Shady Cove parks on it.

 **B. Code of Conduct finalized**

 The Code of Conduct is finalized and approved by the Board. This is the last policy we needed to do for our Policies and Procedures. A copy is attached with these minutes for your perusal.

 **C. Children’s Christmas Party update**

1. Cookie baking day is Tuesday, December 5th at Trail Christian Fellowship at 10:00

am. Anyone who would like to join is welcome.

2. The set-up for the Children’s Christmas Party will take place on Friday Dec 8th from 4:00 pm to 8:00ish. All volunteers should meet at the fire station at **4:00** pm to

help load up the gifts, decorations, etc., then proceed to the school gym to set up.

3. The actual party will be on Saturday, December 9th at the Shady Cove school gym from 1:00 to 3:00 pm. All volunteers are more than welcome!

The Material Girls quilt group will again be helping at the party, probably doing the crafts again. Paige and Sue will need to go through the decorations and gifts we have in storage at the station, then decide what is still needed. Pretty sure we are completely covered. Bargains II is donating a bunch of stuffed animals; she has been collecting these and cleaning them. We also have a tote full of them from last year. “Friends of the Library” will be donating and handing out books. There will be crafts for the kids to do as well as cookie decorating.

Paige again went over the list of big items we already have for the kid’s raffle. Julie Ball will be donating 3 musical instruments (she works at the guitar center). THANK YOU JULIE!!

We still need wrapped candies for the kids if anyone would like to donate some. And we need 6 – 8 live Christmas trees. Kathleen Collins said she may have a source for these, she will let Paige know. If not, maybe Sara Hammon or Mary Pulcini may have sources.

**VIII. NEW BUSINESS**

 **A. November Board Nominations (Voting will be done at the December 11, 2023 Support Group Meeting)**

 The Board has not received any nominations for any of the Board positions, except for

 the Vice-Chair position. Mel Fowler has now retired and would like to come back as the Vice-Chairman for 2024. Larry Hansen has stated he would like to remain in the position. So we will need to take a vote on that position at the December 11th meeting. If you are unable to attend the meeting, you may send your vote to the group’s email: jcfd4sg@gmail.com by December 11, 2023. Please be sure to include *your* name at the bottom of the email.

 All others currently on the Board of Directors have agreed to stay for the time being.

**B.** Paige mentioned to the group that we will probably not meet every month next year, as that may not be necessary. We will discuss this at the January meeting once we plug in our event dates. We will also discuss what fundraisers we will be doing and what direction the Support Group will be going.

**IX. OTHER BUSINESS / COMMUNITY EVENTS**

1. A reminder was given regarding the meeting at the Jackson County Parks Auditorium on November 13th, regarding the Upper Rogue Regional Park (Shady Cove park) boat ramp re-design.

2. There is a group called Christians of Shady Cove who have rented the space at the corner of Chaparral and Highway 62 (across from the Laundromat) for the month of December. They will be putting up a large wicker nativity set under the covering already there and decorating the area with trees and lights. It is possible there will be an evening of caroling and hot cocoa to enjoy, keep your ears posted.

**X. ADJOURNMENT**

 Paige Winfrey adjourned the meeting at 6:46 pm.

**NEXT VOLUNTEER SUPPORT GROUP MEETING IS DECEMBER 11, 2023**