



JACKSON COUNTY FIRE DISTRICT 4

21200 HWY 62 • SHADY COVE, OR • 97539 • (541) 878-2666

Board of Directors Meeting- Minutes

Held in the Shady Cove Public Library Conference Room

22477 OR-62, Shady Cove 97539

Minutes for August 14th, 2024 @ 10:00 AM

1. Meeting called to order at 10:00 AM by President Krutsch.
2. **Roll Call-** President Krutsch- present, Director Hughes- Present, Director Higgs- present (arrived at 10:05 am), Director Schumacher- present, Chief Crume- present.
3. **VISION AND MISSION-** Director Schumacher
 - **Vision:** to reduce and/or eliminate risk from fire, rescue, and medical events in the Upper Rogue Communities we serve.
 - **Mission:** To protect life and property through all hazard emergency response services, public education and prevention activities.
4. **Minutes-** July 10th, 2024 regular board meeting minutes were reviewed. Director Schumacher proposed a motion to approve the minutes of the Regular Board of Directors Meeting of July 2024 as presented. Director Hughes seconded the motion. A vote was cast and passed unanimously.
5. **Financial Review-** The Revenue, Expenditure, Accounts Payable, and Credit Card Ending balance reports for July 2024 were reviewed. A few expenses were noted, including the quarterly dispatch bill, E30 repair costs and the purchase of new turnouts from Cascade Fire. Half of the turnout costs will be reimbursed through a grant from ODF. The Financial Manager, Lalaina, also advised that our Auditor, Richard Brewster, added a journal entry to the check detail in order to zero the balance on the account for the audit. Director Schumacher proposed a motion to approve the Accounts Payable, Revenue, Expenditure and Credit Card Expenditure reports for July 2024 as presented. Director Hughes seconded the motion. A vote was cast and passed unanimously.
6. **Public comment-**
 - a. Captain Elder introduced new students and fire fighters to the Board.
7. **Informative Items-**
 - a. Monthly status report was reviewed by Chief Crume. The station responded to a total of 121 calls, E30 is back in service after repair work, and the station purchased six new sets of turnouts and twelve wildland fire

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shelters. The Shady Cove Summer Bash was also discussed- turnout was good. Local rafting companies loaned equipment for a water fight and the event was well received by the community.

- b. CWRR Update- meeting for the month was postponed until mid-September. Kathleen, a representative from Prospect Rural Fire Protection District and CWRR Committee Member, gave an update on the program- the chipper waiting list is steadily growing and they will resume operations as soon as fire restrictions are lifted (approx. late September or early October). The program is expected to run through October of 2026.

8. Old Business –

- a. Policies and Procedures- tabled for next meeting.
- b. Budget Committee position vacancy was voted on. One application was received and considered by the Board. After discussion, Director Schumacher proposed to accept the application from Chester Krupa and Director Higgs seconded the motion. A vote was cast and passed unanimously.
- c. Board of Directors position vacancy was voted on. Two applications were submitted, from Debbie Glass and Greg Winfrey. It was determined that due to the length of the term remaining (one year) and current projects the station is working on, former Chief Greg Winfrey's expertise would be extremely valuable. Director Schumacher proposed a motion to accept Greg Winfrey's application to the Board of Directors, and President Krutsch seconded the motion. A vote was cast and passed unanimously. His term will run from September 2024 to June 2025. It was noted that in May 2025, there will be an election for two Board positions.

9. New Business-

- a. Facilities Project Update- Chief Crume prepared a presentation for the Board to consider the remodel and or demolition of the current fire station. Due to safety, health and size restrictions of the current fire station, many of the members of our staff face insufficient and sometimes hazardous conditions on a daily basis. In order to support our growing community and staff, it has been recommended by the Board to pursue grants and resources that will enable us to completely rebuild the facilities. FEMA Infrastructure, HUD Community Growth, and AFG 5% match grants will be applied for as they become available. Chief Crume would like to assemble a committee for the rebuild.



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10. Topics Following the Preparation of the Agenda- President Krutsch

- a. Next meeting will be held September 11th, 2024 (10 AM) at the Shady Cove Public Library.

11. Good of the Order-

- a. Director Schumacher inquired as to when the next Alliance meeting will be- September 17th.
- b. We received a Thank You letter from ODF for assisting with the Salt Creek Fire.

12. Individual Board Comments- None.

13. Adjournment- President Krutsch adjourned the meeting at 11:34 AM

Minutes Submitted by: Briauna Castle

Minutes Approved by:
